

**Friends of Camp El-O-Win  
Board Meeting Minutes  
January 8, 2015**

6:00pm at Children's Services Network

Present: Colleen Martinez, Nancy Ramos, Gayle Duffy, Jane Martin, Margy Becker, Marion Vosburg, Erin Baber-Sherwood, Tara Hawthorne

Guests: Lee Nave, Chris Linneman

Absent: Marc Bradford, Cindy Huselid

**Call to Order/Introductions**

6:01 called to order by Jane Martin

**Chris Linneman – Thank for all of your work and effort!!** Final report to reflect the actual vs. planned (as attached to these minutes). Came in well under budget (yeah)! Chris and his wife also provided a wonderful memento book of photos documenting the process of installing the bridge for Camp El-O-Win.

**Calls to Donors** were not made this meeting – to be resumed at the next meeting.

**Consent Agenda:**

- Minutes from December 2014
  - **MSC: Duffy/Becker**

**Announcements:**

**Nominating Committee Work** – (Jane) March will be the end of term for two of the current members (Marion and Jane). The suggested approach is to form a nominating committee to spearhead the process of finding new members. Volunteers were requested. Margy Becker (chair) and Nancy Ramos volunteered. Board discussed the desired number of new members – the hope would be for a board of 12 members. Additionally discussed the possible skill sets desired for the board. The board did identify some potential candidates. Any potential board members should to complete an application and submit it to Margy Becker (at MargyBecker@gmail.com). Potential board members, after being vetted by the committee, will be submitted to the board by ballot two weeks prior to the March board meeting.

**Search Committee Executive Director**– (Jane) Work to prepare and begin the process of searching for a part-time Executive Director. Volunteers were requested. Erin Baber-Sherwood (chair) and Gayle Duffy volunteered with the intent to add an additional member from outside of the board. Tasks to be accomplished will include creating the job description and timeline for the search.

**Financial Statements** – No statements at this meeting due to short notice of the return to monthly meetings. The question was put to the board as to whether we wanted to go to monthly financial statements or stay with quarterly financial statements.

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Remaining meeting dates to be determined

**New Chair for Fund Development Committee** – Margy Becker has agreed to chair the fund development committee.

**Action Items:**

**Budget for 2015**– Revised budget and prioritized maintenance project list were sent to the board. The costs of the maintenance project list, once prioritized, were incorporated into the budget. An additional change made to the budget was the addition of food to the program budget for feeding camp staff.

As a starting point for the discussion of the budget for 2015, Jane shared the current status of accounts for the organization:

Bank of the West Balances as of January 8, 2015:

Checking	\$ 36,769.44
Savings	\$ 74,358.66

Jane's records show current status of Savings Account:

Bridge fund	\$ 3,020.17
Camperships	\$ 480.00
Program	\$ 40.00
Maintenance	\$ 8,450.00
Strategic Plan	\$ 3,500.00
Restricted	\$ 57,528.92
Shelters	\$ 250.00
TOTAL	\$ 73,269.09

(The \$ 1,089.57 difference is probably interest, etc.)

Those funds not allocated (identified as "Restricted") are available for use on the budget. Since a large portion of the restricted funds are from one donor, the board decided to await clarification from the donor as to how they would like the funds used. The suggestion of including a line item for a "rainy day fund" was discussed. The board agreed that the inclusion of a Rainy day fund line item would be appropriate. Family Fun event budget will be included into the Family Fun event line item under the program.

A motion was made to approve the budget with the modification of adding the rainy day fund line item and that the board is to receive monthly financial statements. **MSC:Duffy/Vosburg**

**Adjourn at 7:05 pm MSC: Vosburg/Becker**

**Respectfully submitted,**

Erin Baber-Sherwood

**Reminders:**

Use your **SHARES card** at Savemart, Lucky, Food Maxx

Use **Good Search** search engine to surf the web – they send us money for each search

Use **AmazonSmile** when you purchase from Amazon.com and EOW will benefit

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