

**Friends of Camp El-O-Win  
Board Meeting Minutes  
September 10, 2015**

**Present:** Colleen Martinez, Nancy Ramos, Gayle Duffy, Erin Baber-Sherwood, Marc Bradford, Margy Becker

**Absent:** None

**Guests:** None

**Call to Order/Introductions**

5:56 called to order by Nancy Ramos

**Consent Agenda:**

- Minutes from May
- Financial Statements for May, June, July
  - **MSC: Martinez/Baber-Sherwood**

**Reports/Updates:**

**Review of Strategic Plan:** It was agreed to bypass the review of the Strategic Plan until the October meeting.

**PRESIDENT'S UPDATES - Nancy**

**Van purchased from CSN**

There has been an issue with the transfer of title on the van. There was a lien on the van by the Ford Motor Company. Rafael paid the loan off and had the lien release but those papers were stolen with the registration when the CSN employee that had them had her car broken into. Rafael needs to call Ford and get a duplicate release so that we can proceed with registration which was due this month. Marc volunteered that he might know a way around waiting on Rafael and was to contact Nancy with the information so that she could try and get the release of lien.

**Board Member Resignation**

Board member Tara Hawthorne has resigned from the board. She is planning on leaving the area and is unable to continue serving. Jane and Nancy met with her and she made a few suggestions of students from the Humanics Department at Fresno State to fill her seat.

**Fresno State Student Project**

We have been selected as one of the projects for the Fresno State Humanics Department during the 2015/2016 year. They will be examining our board and organization, evaluating our structure and making suggestions for improvement. They will also be trying to locate 4 students that will help write grants.

**Accounting**

Nancy presented the board with two handouts that detailed the difference between an audit review and a compilation. This handout was for informational purposes only.

**Nominating Committee Work – (Margy Becker)**

A Board Member job description has been revised by Erin Baber-Sherwood and presented tonight for review by the board. Included in that description is the commitment to attend meetings, attend fundraising events and flexibility to count other involvement in evaluation of fulfillment of those requirements.

Amendment to the proposed job description was to change the accountability from the girls and community to being accountable to the Board President. Also amended to include working collaboratively with the Executive Director.

A request was also made to revisit the camp mission statement and shorten it so that each board member had a short concise and uniform "sound bite" to produce when asked what the organization's goal is.

**Search Committee** - (Erin Baber-Sherwood)

After all applications have been reviewed, the field has been narrowed to 3 applicants for the Executive Director position. The applicants will be brought before the board for interview. The Executive Director must have camp experience as they will function as Camp Director during the season until the time comes when there are funds to employ 2 separate people to do the job. By the board vote, these two positions should eventually be occupied by two separate people.

The benefactor who will cover the first year's salary of the Executive Director has also pledged to provide matching funds for the second and third year. The board will be responsible for fundraising to cover the other half of the salary.

**Operational Committee Update**

Preparations for the Fall Family Frolic are underway. The event will be held on Saturday November 7 at Hillcrest Farm in Reedley. The event will be held from 11:30-3:30. We will have a photo booth, carnival games, s'mores, lunch, train rides and tree houses! We will also hold our inaugural Fall Family Frolic Field Games. Families/teams will have the opportunity to compete for bragging rights and a giant ribbon!! Flyers have been completed and e-mailed to board members and to the Girl Scouts to be advertised in the weekly newsletter. It is also posted on our website.

The board had a long discussion about fundraising and continuing to move the organization forward. Because of the commitment required from the board to raise half of the salary of the executive director, it was agreed that in order to be successful, we must have a solid plan in place for fundraising/marketing. We agreed that our efforts must reach beyond the Girl Scouts to grow the camp program.

The next meeting will be moved from Thursday October 8 to Wednesday October 7 at CSN at 6pm. We will discuss the Strategic Plan, Board Job descriptions, fundraising and our mission statement.

**Adjourn at 8:00 pm**

**MSC: Becker/Bradford**

**Respectfully submitted,**

Colleen Martinez

**Reminders:**

Use your **SHARES card** at Savemart, Lucky, Food Maxx

Use **Good Search** search engine to surf the web – they send us money for each search

Use **AmazonSmile** when you purchase from Amazon.com and EOW will benefit